

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 28

DATE: FRIDAY 14TH JULY 2017

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1	All Wards	<p>Cabinet Member for Education Decision Meeting - 10 July</p> <p>The Cabinet Member has made the following decisions:-</p> <p>Targeted Short Breaks</p> <p>DECISIONS:</p> <p>The Cabinet Member for Education agreed not to pursue savings through making cuts to the Targeted Short Breaks budget at this stage on the basis that:</p> <ul style="list-style-type: none"> (i) The consultation feedback and the Equalities Impact Assessment did not conclusively identify a way in which savings could be realised without it having a detrimental impact on the children and young people and their parents/carers who access these services; (ii) The process did reveal the need to undertake a broader review of the targeted short break offer and the range of services commissioned in the future as part of the re-tendering process. This will be completed so that contracts can be in place by 1st April 2018, delivering at the same time the level of saving required. 	<p>Lisa Gallacher Tel: 9283 4056 lisa.gallacher@portsmouthcc.gov.uk</p> <p>Julia Katherine, Inclusion Commissioning Manager Tel: 9268 8448</p>
	All Wards	<p>Home to School/College Transport</p> <p>DECISIONS:</p> <p>The Cabinet Member for Education agreed the following changes to the Home to School Transport Policy and Post 16 Learners Statement:</p> <ul style="list-style-type: none"> (i) That the age range is lowered for eligible post 16 students (those with significant and exceptional needs) from 16-25 years to 16-19 years, in line with other Local Authorities, as from 1st September 2018. For those in Year 14 who meet the exceptional circumstances criteria and who start their college course in September 2017, the council will continue to provide transport assistance until July 2019; 	<p>Julia Katherine, Inclusion Commissioning Manager Tel: 9268 8448</p>

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>(ii) That the council ceases to provide transport for new placements of nursery age students who attend specialist nursery schools as from 1st September 2018. All those children who currently receive transport assistance and who continue to meet the criteria will continue to be able to make an application for each year that they attend specialist nursery provision. Applications are made on an annual basis;</p> <p>(iii) That the cost of privilege places on a minibus or taxi is increased from £495 per annum to £750 per annum as from 1st September 2018;</p> <p>(iv) That a two tier financial contribution of £495 per annum for low income families of post-16 students and £600 per annum for families of post-16 students who do not meet the criteria for low income, is introduced as from 1st September 2018;</p> <p>(v) That the points threshold for automatic entitlement to home to school/college transport is raised from 60 points to 70 points as from 1st September 2018. For those who are currently in receipt of this entitlement, this will continue until the end of their Key Stage or end of post-16 education, if they continue to meet criteria.</p> <p>Maintained School Balances as at 31 March 2017</p> <p>DECISIONS:</p> <p>The Cabinet Member noted the level of maintained schools' revenue balances and capital balances as at 31st March 2017 as shown in Appendices 2 & 3 in the report, and the monitoring action taken by the council.</p>	Richard Webb, Finance Manager Tel: 9284 1203
	All Wards	<p>2016-17 Dedicated Schools Grant Outturn Report for 2016-17 and Revised Budget 2017-18</p> <p>DECISIONS:</p> <p>The Cabinet Member:</p> <p>(i) Noted the year-end outturn budget position for the Dedicated Schools Grant as at the end of March 2017 and the variance explanations contained within the report;</p> <p>(ii) Approved the revised DSG budget for 2017-18 as set out in Appendix 1 of the report.</p>	Richard Webb, Finance Manager Tel: 9284 1203

WARD	DECISION	OFFICER CONTACT
All Wards	<p>Education Budget Monitoring Outturn report for 2016-17</p> <p>DECISIONS:</p> <p>The Cabinet Member:</p> <p>(i) Noted the Education Portfolio outturn position for 2016/17 of £211,000 under the approved cash limit provision and the capital programme position at the end of the financial year;</p> <p>(ii) Noted the potential cash limit pressure for the 2017/18 financial year; and that this will continue to be monitored and reported regularly during the year.</p>	<p>Richard Webb, Finance Manager Tel: 9284 1203</p>
All Wards	<p>SEND capital funding to support special school places</p> <p>DECISIONS:</p> <p>(i) That the project at Cliffdale Primary Academy be completed in full. This will enable Cliffdale Academy to be fully equipped with sufficient and appropriate provision for primary aged pupils with more complex needs. The completion of the Cliffdale project will also enable modern modular accommodation to move to Redwood Park Academy, providing a medium-term temporary solution addressing the majority of the phase 1 requirements at Redwood Park Academy;</p> <p>(ii) That £896,000 of capital funding is re-allocated from Redwood Park Academy to Cliffdale Primary in order to provide the necessary funding (of £3.096m) to complete the Cliffdale project and relocate the modular buildings;</p> <p>(iii) That power be delegated to the Deputy Director of Children, Families and Education - Education, to approve the entering into contract for capital works set out in this report.</p>	<p>Caroline Corcoran, Head of Sufficiency, Participation and Resources Tel: 9284 1352</p>
All Wards	<p>The Harbour School</p> <p>DECISION:</p> <p>The Cabinet Member noted the significant progress that has been made to address the financial and structural issues at The Harbour School and endorsed the next steps that are now being taken as set out in section 4 of the report.</p> <p>Call-in date: Tuesday 18th July</p>	<p>Mike Stoneman, Deputy Director of Children's Services (Education) Tel: 9284 1712</p>

	WARD	DECISION	OFFICER CONTACT
2		<p>Cabinet Member for Environment & Community Safety's Decision Meeting - 13 July</p> <p>Councillor Robert New took the following decisions:</p> <p>Assured Business Advice - Primary Authority Relationship 2017/2018</p> <p>The Cabinet Member for Environment & Community Safety approved the manner in which Regulatory Services proposes to deliver 'paid for advice' to businesses through the Primary Authority Partnership scheme and to approve the advice costs and charges involved as outlined in section 6 of this report.</p> <p>Food Safety Operating Plan 2017/2018</p> <p>The Cabinet Member for Environment and Community Safety:</p> <ul style="list-style-type: none"> a) Approved the continuation of a risk-based approach to the statutory and regulatory inspection and enforcement of food business operators and acknowledges the increased demands upon available resource; b) Acknowledges the key performance areas of the food safety team, the levels of service provided in 2016 / 2017 and the levels of resource available; c) Approved in its entirety, the 2017 / 2018 Food Operating Plan attached as appendix 1 of the report. <p>Trading Standards Service Delivery Plan 2017 / 2018 (Pages 65 - 120)</p> <p>The Cabinet Member for Environment & Community Safety:</p> <ul style="list-style-type: none"> a) Approved the manner in which Regulatory Services proposes to deliver its Trading Standards functions in 2017 / 2018 as set out within this document; b) Endorses the comments made in respect to levels of available resource; c) Acknowledged the range of duties and responsibilities delivered by the service as identified in appendix 1 of the report. <p>Household Waste Recycling Centre - review of charging for 'DIY waste'</p> <p>The Cabinet Member for Environment & Community Safety:</p> <ul style="list-style-type: none"> a) Approved that charging continue and this be kept under review; b) Approved that the impact on fly tipping continue to be monitored. <p>Call in date: Friday 21st July</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

	WARD	DECISION	OFFICER CONTACT
3		<p>Cabinet Member for Children and Families - Thursday 13 July 2017</p> <p>Councillor Ryan Brent made the following decisions:</p> <p>Children and Families Budget Outturn</p> <p>DECISIONS: the Cabinet Member</p> <p>(1) Noted the portfolio financial outturn position for 2016-17 of £0.335m in excess of the approved cash limit provision;</p> <p>(2) Noted the current expectation that overspends represent a first call against the following year cash limit allocation. The overspend for 2016-17 has been accepted against corporate contingencies; given the actions that have been undertaken and continue to be developed to mitigate future overspending;</p> <p>(3) Noted the ongoing budget pressures within the portfolio, as highlighted within the report, together with the need for continues action to reduce the service expenditure so that it can operate within its authorised cash limit for 2017-18.</p> <p>The Cabinet Member also noted the following information report:</p> <p>Bi-annual adoption report</p> <p>Call in date: Friday 21st July</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 21ST July 2017.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT

FRIDAY 14TH JULY 2017

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
4	Central Southsea	Community Infrastructure Levy (CIL) - Neighbourhood spend on new kitchen equipment at The LifeHouse Food Kitchen, Central Southsea Following a proposal from Councillor Horton with the approval of the ward members and in consultation with LifeHouse Food Kitchen in Southsea, the sum of £299 from the Central Southsea Ward neighbourhood CIL total is proposed to be allocated to fund a new freezer at the LifeHouse Food Kitchen resource and support centre for the homeless.	Claire Upton-Brown, Assistant Director, Culture & City Development Tel: 9283 4299

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 21st July 2017**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	14/01567/PLAREG Eastney & Craneswater	<p>5 Festing Road Southsea Hampshire</p> <p>Retrospective application for the installation of 2 condenser units and extract flue to rear elevation and extension of existing chiller/freezer and siting of a detached shed</p>	<p>Two representations have been received objecting on the grounds of noise pollution from the operation of the condenser units and extract flue.</p> <p>The equipment has since been improved by mitigation measures - an additional silencer and acoustic enclosure. Further noise readings have been taken by Environmental Health who have confirmed that the noise from the extraction equipment has been abated to a satisfactory level and no longer gives rise to a loss of amenity.</p>	<p>Alison Pinkney</p> <p>Tel: 023 9283 4305</p> <p>Conditional Permission</p>
6	17/00365/FUL Hilsea	<p>158-160 London Road Portsmouth PO2 9DJ</p> <p>Part change of use of ground floor from shop to flats and conversion of first and second floors to form flats (within Class C3); construction of dormer extension on rear roofslope; single storey extension on rear elevation; installation of Velux windows on front roofslope; installation of windows at ground and first floor level; installation of refuse and cycle stores and formation of off-road parking area</p>	<p>Five representations have been received raising objection on the grounds of:</p> <ul style="list-style-type: none"> (a) no parking facilities within a reasonable walking distance for existing residents that will be made worse; (b) area is already overpopulated and residents cannot park their vehicles; (c) customers and visitors to the site already block the rear access that will be made worse by this proposal; (d) there is not enough space in the rear to turn vehicles when the bays are full and drivers have to reverse onto Kirby Road; (e) damp issues on shared wall as owner has not maintained property; (f) pot holes litter the access path that are filled with water due to lack of maintenance; and, (g) the land ownership claimed by the applicant is incorrect. 	<p>Nicholas Smith</p> <p>Tel: 023 9284 1995</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	17/00683/PLAR EG St Jude	154 - 156 Elm Grove Southsea PO5 1LP Retrospective application for change of use of part of building from retail use (Class A1) to cafe/bar area (Class A3/A4) (resubmission of 16/01540/PLAREG)	<p>There is sufficient space at the site (to the rear of the property) to provide six off-road parking spaces. In accordance with the Parking Standards SPD the requirement would be for seven spaces. The applicant intends to provide sufficient cycle storage and the site is within a highly accessible area to public transport and within a short walk of the North End District Centre and its associated shops and services. The shortfall of one space is considered to be acceptable in this location. Provision and retention of the parking and access thereto, prior to first occupation, would be secured by planning condition. As part of the conditions on the application, the existing hardstanding and access to the site would be required to be made suitable for formal vehicular parking prior to the occupation of the flats. Issues with land.</p> <p>One representation has been received raising objection to the retrospective change of use on the grounds of the increased noise and disturbance and the impact on residents with regards to work and mental health.</p> <p>The property is located at a busy vehicle interchange at the junctions of Elm Grove and Victoria Road South. The applicants have undertaken noise assessment in the premises, in relation to the impact on properties above. Environmental Health has viewed the application and has suggested a condition to significantly reduce the impact of any noise from music to be controlled by condition for the installation of an electronic noise limiting device. This would cut off any music above a certain decibel level. Also, with conditions to restrict the opening hours, it is considered that there would be no significant impact on residential amenity in terms of noise and disturbance.</p>	<p>Nicholas Smith Tel: 023 9284 1995</p> <p>Conditional Permission</p>
8	17/00683/PLAREG St Jude	Osbourne Cottage 5 Garden Lane Southsea Construction of single storey front extension and construction of rear extension (after removal of existing)	<p>Two representations have been received from a neighbouring resident and an agent acting on behalf of the neighbouring resident raising objection on the grounds of:</p> <ol style="list-style-type: none"> 1) increased sense of enclosure; 2) loss of light; 3) increase the massing of the building; 	<p>Katherine Alger Tel: 023 9284 1470</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
9	17/00730/FUL St Jude	<p>Windruff House 13 Clarence Parade Southsea</p> <p>Construction of two storey rear extension to form an additional dwelling</p>	<p>4) loss of outlook; 5) harm to the character and appearance of 'Castle Road' Conservation Area.</p> <p>The proposed single-storey extension would replace and have the same footprint as the existing rear conservatory.</p> <p>The proposal also includes a single-storey flat-roof extension on the front of the property. Both extensions are considered to be of an appropriate scale/appearance, in matching materials. It is therefore considered to be acceptable in design terms and to preserve the character and appearance of 'Castle Road' Conservation Area.</p> <p>On the same footprint as the existing conservatory, the replacement rear extension is not considered to have any significant impact on the neighbouring occupiers.</p> <p>The front extension would in-fill-the section between the two-storey element of the property and the boundary wall with No4 Garden Lane. The outlook from the kitchen window of No4 would change as a result of the proposal. However, the window is a secondary opening as there are already a set of French doors serving the kitchen. Furthermore, the occupiers of No4 already look out onto the blank elevation of the two-storey element of the property and therefore it is not considered to result in sufficient harm to warrant refusal.</p> <p>One representation has been received from a neighbouring resident raising objection on the grounds of:</p> <p>1) lack of parking; 2) overlooking; 3) overdevelopment of the site.</p> <p>The proposal would be located in the same position as the existing garage and would be extended to form a dwelling. In March 2007 planning permission was also granted for a new dwelling within the same location.</p>	<p>Katherine Alger Tel: 023 9284 1470</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
			<p>The proposal is within a residential area and considered to still provide adequate outdoor amenity space for the occupiers of Windruff House.</p> <p>Details showing one off-road parking space are provided, to meet the parking standards and the Highways Authority is satisfied. Having regard to a separation distance of 40m between the proposed site and the properties opposite in Auckland Road West, the proposal is not considered to give rise to any significant overlooking.</p>	

Part 3 - Information and News Items

FRIDAY 14TH JULY 2017

	WARD		OFFICER CONTACT
10		<p>Education, Children and Young People Scrutiny Panel - 11 July</p> <p>The panel signed off their report into Child Sexual Exploitation which will be considered by Cabinet in September.</p> <p>The panel discussed topics and agreed to put the following forward to the Scrutiny Management Panel for consideration:</p> <p>(1) School attendance and part time timetables (2) The council's offer to vulnerable adolescents</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
11		<p>Licensing Sub Committee - 12 July</p> <p>The sub-committee took the following decisions:</p> <ul style="list-style-type: none"> • Consideration of a driver licence matter Mr B (confidential report) - the licence was revoked for the minimum period of 5 years. • Application for variation of a premises licence - Gida Express, 12 Guildhall Walk - the variation of hours was agreed, subject to amended conditions. 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
12		<p>Cabinet Member for Culture, Leisure and Sport - Friday 21 July at 9am in Conference Room A, Second Floor, Civic Offices</p> <p>Councillor Linda Symes will be considering the following items:</p> <ul style="list-style-type: none"> • Portsmouth Museums Annual Update • D Day Museum Admission Charges and Southsea Castle Hire Charges <p>Plus the following information item:</p> <ul style="list-style-type: none"> • Bookfest 2017 Update Report 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

Part 3 - Information and News Items (cont'd)

FRIDAY 14TH JULY 2017

	WARD		OFFICER CONTACT
13		<p>Royal Naval Museum and HMS Victory (Friends)</p> <p>It is proposed that Councillor Rob Wood be appointed as the council's representative on this organisation. Councillor Alicia Denny would stand down.</p> <p>The Cabinet Member for Culture, Leisure & Sport will confirm the appointment on MIS on 21 July.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section,
Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
14	St Jude	17/03401/ LAPREM	The Fisherman's Kitchen 4 Clarendon Road Southsea PO5 2EE	Application for premises licence: Sale of alcohol, Monday to Sunday from 11:00 until 22:00	8 August 2017
15	Eastney & Craneswater	17/03400/ LAPREM	Deep Blue Restaurants Limited Unit 8 South Parade Pier South Parade Southsea PO4 0SP	Application for premises licence: Sale of alcohol, Monday to Saturday from 09:00 until 23:00 and on Sunday from 12:00 until 22:00	2 August 2017